



## OT Community of Practice

Date: January 10, 2020

Times: Optional Networking BYO Lunch 12:00-1:00 in Training Room

Official Meeting: 1:00 – 3:00 p.m. OTs in Training Room

Location: Metro ECSU – Training Room

2 Pine Tree Drive  
Arden Hills, MN 55112

### Meeting Facilitators:

Barb Kelii, OT Co-Facilitator [barb.kelii@moundsvIEWSschools.org](mailto:barb.kelii@moundsvIEWSschools.org)  
Patty Orme, OT Co-Facilitator [patricia.orme@isd623.org](mailto:patricia.orme@isd623.org)  
Kayna Plaisted, Metro ECSU Facilitator [kayna.plaisted@metroecsU.org](mailto:kayna.plaisted@metroecsU.org)

### Meeting Agenda:

- 1:00-2:00 Discuss the CERT Rubrix and the OT Matrix for determining appropriate and relevant OT school services  
*\* If anyone in our group uses either of these rubrics, please contact Patty or Barb before the meeting*
- 2:00-2:20 Generate a list of questions regarding MA billing for DHS Representative
- 2:20-2:40 Review Lois' questions regarding tracking important information about caseloads. What information have OT's tracked, what do you share, and how does admin respond?
- 2:40-3:00 For those who have participated in time studies for workload, can you share the documentation that was used or suggest tools to use?

### Future Meeting Tentative Plans:

February 28 1:00-3:00 TBD & Handwriting Grad Research (Hayley DeMers)  
May 8 1:00-3:00 TBD & Planning for '20-'21

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